

CANTEEN

PURPOSE

To provide a nutritious menu for students and staff to purchase food and drinks, minimising fat, sugar, salt and additives and where possible using whole ingredients in products offered for sale.

AIMS

- To provide a variety of reasonably priced nutritious and appealing foods
- To be financially self sufficient
- To reinforce classroom programs relating to nutrition and health
- To encourage participation by the school community

PROGRAM GUIDELINES

- The operation of the Canteen to be overseen by a committee comprising of at least:
 - one School Council member as convenor
 - one manager who is employed by the school
- The committee will provide regular reports to school council
- The Canteen to be staffed by the manager and volunteers
- The manager to be responsible for ordering and buying all stock, setting prices (in consultation with the sub-committee of School Council), organising rosters, ensuring equipment is kept in a high standard of cleanliness and ensuring volunteers adhere to correct operating procedures. (Food Safety Practices in accordance with the Victorian Food Act/Public Health and Wellbeing Act).
- Volunteers to assist with accepting orders, restocking, preparing food, packing orders, undertaking counter sales, keeping canteen clean daily and undertaking other tasks as requested by the manager
- In the absence of the manager a predetermined volunteer to be delegated the responsibility of supervising the Canteen's daily operation
- Food preparation and storage techniques to be in accordance with appropriate health standards. (Food Safety Practices in accordance with the Victorian Food Act/Public Health and Wellbeing Act).
- Waste minimisation practices to be followed where practical

- Availability of foods and drinks high in fat, sugar, salt and additives to be limited in accordance with accepted guidelines-currently the DET's School Canteen and other school food services policy
- Where possible, minimisation of packaging and recyclable packaging to be used on products offered for sale
- Where possible, local suppliers will be used to provide canteen products.

EVALUATION

- Feedback on the operation of the Canteen by the school community is welcome
- Financial statements to be provided for School Council.